# ATIA 2020 Call for Presentations

# Accessible Submission Form

# *Accepting Presentations from April 15 – June 14, 2019*

Thank you for sharing your knowledge with ATIA! Should you submit this word document in lieu of the online form, please indicate your response for **each** question below. The ATIA Education Team will then transfer your answers to our online database. Required questions contain the word REQUIRED after the question.

Please submit your best, well-written abstracts for consideration for ATIA 2020. All submissions will be considered during the Strand Advisor Blind Peer Review Process. Based on the Strand Advisors recommendations, the two highest ranked sessions that contribute to a well-rounded and balanced educational program are eligible for inclusion\*. From an individual speaker perspective, this includes submissions where you are listed as primary or co-speaker.

*\*Invited speaker sessions are exempt and may be included, for example, Pre-conference Seminars, MTSS & Town Hall Sessions, QIAT Conversations, Smackdowns, Strand Spotlight Panels, and/or approved session moderators.*

**NEW:** Please review the presentation types before submitting. They have changed from prior years. If any speaker is from an ATIA member or ATIA 2020 exhibiting company, you **must** select a Member/Exhibitor session type for allotment tracking and CEU purposes.

Review your submission for spelling and errors. Descriptions should be well-written and grammatically correct. Upon acceptance this submission will be used for printed materials. ATIA reserves the right to edit for consistency, length, format and grammar as necessary.

This year, ATOB (Assistive Technology Outcomes and Benefits journal), is conducting a parallel Call for Manuscripts alongside the ATIA 2020 Call for Presentations. The ATOB Editorial Board invites manuscripts for Volume 14, focused on ‘AT in Literacy’. Manuscripts are due by Friday, June 14, and will be peer reviewed for an anticipated publication date in early 2020. More info at: [www.atia.org/atob](http://www.atia.org/atob).

Please send your final word document to [education@atia.org](mailto:education@atia.org). We look forward to receiving your submission!

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| Primary Speaker Information |
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**Primary Speaker Information [REQUIRED]**

* Prefix (optional):
* First Name:
* Last Name:
* Degree (optional):
* Email:
* Alternate Email (if using an .EDU email, please provide due to security restrictions):
* Work Phone:
* Secondary Phone (optional):
* Title/Position:
* Company/Organization:
* Address :
* City:
* State:
* Postal Code:
* Country :
* Twitter Handle (optional):

**Speaker Bio [REQUIRED]**

Please share a description of your professional background. To meet CEU criteria, **include any financial and non-financial relationships in your bio** that are related to your role as an assistive technology speaker (i.e. author, developer, employee, etc.) Please limit to 300 words.

**Have you presented at ATIA before? [REQUIRED]**

* Yes
* No

**Are you: [REQUIRED]**

* A practitioner
* Government Affiliated
* Higher Education Affiliated
* Individual with a disability
* Parent
* A vendor or a company representing AT or IT
* Other

**Is your organization an ATIA member and/or exhibiting at ATIA 2020? [REQUIRED]**

If you are unsure of the organization's member status, consult the [ATIA Member Directory](https://www.atia.org/about-atia/membership-directory) (<https://www.atia.org/about-atia/membership-directory>).  
If you are unsure if the organization is exhibiting, consult the [ATIA 2020 Exhibitor List](http://s3.goeshow.com/atia/orlando/2020/exhibitor_list.cfm) (<http://s3.goeshow.com/atia/orlando/2020/exhibitor_list.cfm>).

* Yes, exhibitor
* Yes, member
* Yes, both exhibitor and member
* No, neither

**Please indicate if this speaker requires special accommodations. [REQUIRED]**

* No
* Yes, and will contact [education@atia.org](mailto:education@atia.org) with details.

**Speaker Photo**

This headshot will be featured in your speaker profile in the mobile app.

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| Presentation Title and Type |
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**Presentation Title [REQUIRED]**As it will appear in the conference program (limit to 10 words or less and use proper capitalization)

**Presentation Type [REQUIRED]**

Please review the presentation types before submitting. They have changed from prior years. If any speaker is from an ATIA member or ATIA 2020 exhibiting company, you **must** select a Member/Exhibitor session type for allotment tracking and CEU purposes.

* **60-Minute Education Breakout Session:** 60-minute presentation on research paper results, lessons learned, best practices, etc. Sessions featuring implementation case studies with multiple products may be submitted. Sessions featuring a single product **must** be submitted as Member/Exhibitor sessions. *If any speaker is from a member or exhibiting company, this proposal should be submitted as a Member/Exhibitor session instead.*
* **90-Minute Education Breakout Session:** 90-minute presentation on research paper results, lessons learned, best practices, etc. Sessions featuring implementation case studies with multiple products may be submitted. Sessions featuring a single product **must** be submitted as member/exhibitor sessions. *If any speaker is from a member or exhibiting company, this proposal should be submitted as a Member/Exhibitor session instead.***Note:** 90-minute proposals are subject to availability. By selecting this option you will also be considered for a 60-minite slot.
* **Poster Session**: 2-hour time slot dedicated to a visual presentation. Design your poster to explain and visually showcase a single program or activity to stimulate informal discussion between presenters and attendees. Posters are designed to highlight a research study. ATIA provides the boards and push pins to present posters.
* **Member/Exhibitor 60-Minute Education Breakout Session:** 60-minute presentation on research paper results, lessons learned, best practices, etc. Sessions featuring implementation case studies with multiple **or** single products may be submitted.
* **Member/Exhibitor 20-Minute Product Demo Center (PDC) Session:** 20-minute presentations by ATIA exhibiting companies designed to showcase products or services, new release highlights, or provide an introduction to a product or service topic.

**Member/Exhibitors:** Visit ATIA’s website (https://www.atia.org/exhibit-atia-2020/) for more information on exhibitor/member session allotments.

**Select a type:**

* 60-Minute Education Breakout Session
* 90-Minute Education Breakout Session
* Poster Session
* Member/Exhibitor 60-Minute Education Breakout Session
* Member/Exhibitor 20-Minute Product Demo Center (PDC) Session

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| Additional Information about Education Breakout Session (if applicable) |
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If you selected an Education Breakout Session, please complete the following question(s).

**BYOT Interest**

Is your session a Bring Your Own Technology (BYOT) format? This format is designed for attendees to bring their iPads, tablets, phones, etc. to access live demonstrations and/or applications. BYOT rooms will be set classroom style with charging stations in back of the room.

* Yes, this is a BYOT.
* No devices are required.

**Poster Interest**

If your session is selected as an alternate/waitlist, would you be interested in presenting a poster in lieu of a session?

* Yes
* No

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| Presentation Details |
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**Select the Strand [REQUIRED]**

Please select the **one** strand that most closely reflects your presentation content. For detailed descriptions of each strand, please visit the [ATIA 2020 Strand Description Page](https://www.atia.org/atia-2020-session-strands/) (<https://www.atia.org/atia-2020-session-strands/>)

* Assistive Technology for Physical Access and Participation
* Augmentative and Alternative Communication
* Education & Learning: Early Intervention – 12
* Higher Education
* Leadership
* Mainstream & Web Accessible Technologies
* Research
* State Assistive Technology Programs (Invite Only)
* Transition and Workplace Accessibility
* Vision & Hearing Technologies

**Secondary Strand**

If applicable, please select a secondary strand. This information is used for the strand advisor blind peer review but will not be available to attendees.

* Assistive Technology for Physical Access and Participation
* Augmentative and Alternative Communication
* Education & Learning: Early Intervention – 12
* Higher Education
* Leadership
* Mainstream & Web Accessible Technologies
* Research
* State Assistive Technology Programs (Invite Only)
* Transition and Workplace Accessibility
* Vision & Hearing Technologies

**Full Session Abstract [REQUIRED]**

In 700 words or less, please provide a detailed outline of the items you intend to cover in this presentation. The Strand Advisors will use this information as part of the blind peer review process to determine session eligibility. Attendees will not have access to this information - *See “Short Session Abstract” description.*

**Short Session Abstract [REQUIRED]**

In 150 words or less, please provide a high-level overview of the items you will cover in this presentation. If selected, this shorter abstract will be available to attendees via the website and mobile app. *This description should be a summary of the full session abstract. Please do not copy and paste the same abstract.*

**Learning Objectives [REQUIRED]**

**WARNING: Read instructions carefully. Proposals submitted with incomplete learning objectives are at risk of not being selected.**

**Learning objectives should begin with an action verb, include measurement, and be specific.**Check out IACET’s articles exploring Bloom’s Taxonomy (<https://www.atia.org/wp-content/uploads/2019/04/BloomsTaxonomy_IACET.pdf>) and Learning Outcomes (<https://www.atia.org/wp-content/uploads/2019/04/A-Primer-on-Learning-Outcomes_IACET.pdf>) for guidance in writing well-developed objectives.

Instructions:

1. Select one of the following action verbs to begin each objective: Compare, Define, Demonstrate, Describe, Develop, Discuss, Identify, or Recommend
2. Include a numerical value in each objective (one, two, three, etc.)

**Example:**"**Describe one or more**differences between **best practice A and best practice B**."  
*Reasoning: "Describe (action verb) one or more (numeric value) differences between best practice A and best practice B (specific)."*

*Add your learning objectives here:*

* **First Learning Objective:**
* **Second Learning Objective:**
* **Third Learning Objective:**

**Learning Objective Confirmation [REQUIRED]**

I confirm that my learning objectives begin with an action verb, include a measurement, and are specific. I understand any incomplete or incorrectly formatted learning objectives may be returned for revision or may not be accepted.

(I confirm)

**Referral**

If you were encouraged to submit to the ATIA Call for Presentations, please list the Strand Advisor, organization or individual who referred you below.

**Please indicate if you are interested in publishing this submission in ATOB (Assistive Technology Outcomes and Benefits journal). [REQUIRED]**

* Yes
* No

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| Session Identifiers |
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**Experience Level [REQUIRED]**

* Beginner
* Intermediate
* Advanced

**Primary Life Cycle Addressed [REQUIRED]**

* All
* Birth – Pre K
* Elementary - Secondary (K-12)
* Higher Education
* Adult/ Senior
* Other

**Intended Audience [REQUIRED]**

ATIA attracts attendees from around the globe. Based on your content, please indicate the audience to which your content is applicable.

* U.S. specific content (i.e. state side research, policies, etc.)
* North America specific content
* Content applies to a global audience

**Keywords [REQUIRED]**

Please select all keywords that apply to your session. Keywords provide an alternative way to describe your session and will be searchable in the Online Session Directory to help attendees search sessions.

* Accessible Educational Materials
* Aging
* Assessment
* AT Makers
* Autism
* Developmental / Intellectual Disabilities
* Emerging Technology
* Funding
* High Incidence
* Implementation
* Literacy
* Low Incidence
* Mobile Technology
* Policy
* Professional Development
* Research
* State AT Act Program
* Transition
* Universal Design for Learning (UDL)

**Target Audience [REQUIRED]**

Please select each audience you think would take interest in this session.

* Accessibility Professional
* ADA Coordinator
* Administrators
* AT Specialists
* Alternative Media Specialist
* Caregivers
* Communication Specialist
* Consumers/Individuals with Disabilities
* Consultants/Trainers
* Curriculum and Instruction
* Disability Services
* Educators
* Faculty/Instructors - Higher Education
* Family Members
* Government/Non-Profit Agencies
* Instructional Technologist
* Media Specialist
* Occupational Therapists
* Paraprofessionals
* Physical Therapists
* Rehab Therapists
* Speech-Language Pathologists
* Special Education Educators
* Teachers of the Visually Impaired
* Transition Coordinator
* Visual Impairment Specialists
* Vocational Rehabilitation

**Presentation History [REQUIRED]**

* This is a first-time presentation.
* This presentation was delivered before at:

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| Additional Requests and/or Presentation Options |
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**Audio Visual [REQUIRED]**

The standard A/V package includes an HDMI/VGA projector, screen, 1 microphone, laptop audio, and wireless internet. **All speakers must provide their own laptops.**

Additional requests (i.e. extra microphones, switchboxes, etc.) may incur extra fees that will be the responsibility of the speaker.  If selected, please contact [education@atia.org](file:///\\bchi32.corp.smithbucklin.com\technology\ATIA\2020%20Conference\Education\Call%20for%20Presentations\Form\education@atia.org) by November 8, 2019 with any requests.

* I need additional A/V equipment and will contact ATIA to arrange.
* The standard A/V package is fine.

**Room Setup [REQUIRED]**

The standard room setup includes a head table and theater style seating (Bring Your Own Technology sessions are classroom seating).

Additional requests may incur extra fees that will be the responsibility of the speaker. If selected, please contact [education@atia.org](file:///\\bchi32.corp.smithbucklin.com\technology\ATIA\2020%20Conference\Education\Call%20for%20Presentations\Form\education@atia.org )by November 8, 2019 with any requests.

* I have additional room accommodations and will contact ATIA to arrange.
* The standard room setup is fine.

**I give ATIA permission to post my abstract and related materials on the ATIA website, printed pieces, and/or mobile app. [REQUIRED]**

* Yes
* No

**Are you willing to present this session as an ATIA Webinar outside of ATIA 2020? [REQUIRED]**

* Yes
* No

**ATIA may record sessions at ATIA 2020. If my session is selected, I give permission for my session to be recorded and give ATIA full rights to the recording. [REQUIRED]**

* Yes
* No

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| Co-Speakers (if applicable) |
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**Co-Speakers:** If your presentation includes a co-speaker, you must submit all information for those speakers. To add a speaker, please follow the instructions below:

* **Please ensure that all co-speakers have up-to-date information to ensure communications are not delayed.**
* The system allows you to add 4 co-speakers, in addition to your primary speaker. If you anticipate more than 4 co-speakers, email [education@atia.org](file:///\\bchi32.corp.smithbucklin.com\technology\ATIA\2020%20Conference\Education\Call%20for%20Presentations\Form\education@atia.org).

**If your presentation includes a co-speaker or panel, you must submit the following information for those presenters.**

* Prefix (optional):
* First Name:
* Last Name:
* Degree (optional):
* Email:
* Alternate Email (if using a .edu email, please provide due to security restrictions):
* Work Phone:
* Secondary Phone (optional):
* Title/Position:
* Company/Organization:
* Address :
* City:
* State:
* Postal Code:
* Country :
* Twitter Handle (optional):

**Speaker Bio [REQUIRED]**

Please share a description of your professional background. To meet CEU criteria, **include any financial and non-financial relationships in your bio** that are related to your role as an assistive technology speaker (i.e. author, developer, employee, etc.) Please limit to 300 words.

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* Yes, exhibitor
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* Yes, both exhibitor and member
* No, neither

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